



Learners Entitlement to Careers Guidance and Inspiration at Churchill School

Churchill School view careers guidance and inspiration as integral to the work throughout the school. Our vision is to develop a learning community that broadens horizons and raises aspirations through meaningful and powerful links and contact with employers and local businesses. Learners will develop and apply a range of employability skills throughout their time in school and sixth form and develop knowledge and research skills to ensure future pathways are fully informed and allow a clear sense of direction. Some of the activities listed below will be undertaken by the whole year group others are bespoke for smaller groups of learners dependent on their individual needs.

Acronyms:

- ACEG Association for Careers Education and Guidance
- CIAG Careers Information and Guidance
- IAG Information, Advice and Guidance
- LMI Labour Market Information
- NEET Not in Education, Employment or Training

When	Year	Activity	Aim	ACEG LINK
Termly	All years	All students work with their Class Teachers to discuss future pathways and ambitions during careers sessions.	Develops the opportunity for dialogue between the student and their Class teacher and other key staff about future careers and options	Exploring careers and career development
Autumn	Class 3-7	A wide variety of local and national employers attend the Samuel Ward Academy careers fair . Students get the opportunity to learn about job roles, day to day duties, places of employment, what they wear etc.	Gain a wider understanding of the variety of different careers and job roles, what they entail and a wide knowledge of pathways	Exploring careers and career development Investigating jobs and LMI
On-going	Class 1-7	All students have access to careers advice in books, pamphlets, prospectus and displays. This includes specific job role information, college and university prospectuses as well as skills information	Students are able to independently research and develop their knowledge around careers, colleges and universities	Making the most of CIAG Planning and deciding



On-going	Class 1-7	Access to One to One support from both internal Careers Lead and External, Impartial IAG from Level 6 qualified consultant bought in by the Academy	Opportunity to explore ideas and start plans for future pathways, impartial and individual support	Self improvement as a learner Exploring careers and career development Making the most of CIAG Identifying choices and opportunities
	Class 1-7	The school website hosts a wealth of information and links which is a great online tool that students and their families have access to.	This enables research and skill develop at home to enhance what is achieved in school	Exploring careers and career development Investigating work and working life Identifying choices and opportunities
	Class 1-7	Employers attend selected lessons giving insight into how the subject they are studying is linked to job roles.	This enables students to see the link between learning and earning and skills to work.	Understanding business and industry Investigating job and LMI
On-going	Class 1-7	Money Metrics - Lessons delivered based on “real life” financial issues across the school..	Explores the idea to support learning around personal responsibility regarding finance	Developing personal financial capability Self awareness
On-going	Class 4-7	All EHCP’s to contain a reference to preparing pupils for paid employment	Helps to ensure that parents, pupils and the school continue to support and prepare pupils for employment after they have completed their education.	Exploring careers and career development
On-going	Class 4-7	Opportunity to work with GIFT mentors and attend GIFT residential and day trip experiences	Gives gifted and talented pupils an opportunity to work with peers and gain an insight into universities.	Self awareness Identifying choices and opportunities Managing changes and transitions Self awareness



On-going	Class 5-7	Opportunity to work with Mencap to assist in finding suitable work placements as part of a work experience week or as part of a bespoke 6 th form package of education.	Establish links with employers local to the school and/or the employer through the Mencap Right Place scheme. Help to prepare students for the world of work and possibly lead to paid employment.	Self awareness Identifying choices and opportunities Managing changes and transitions Self awareness
On-going	Class 1-7	School Work Advisor – to deliver lessons and advise parents on work related topics such as writing CVs and interview techniques.	To develop work related skills. To help pupils and parents to understand the skills needed and actions involved with the pupils' transition into work.	Self awareness Handling applications and interviews Identifying choices and opportunities Managing changes and transitions Self awareness
Pupil Review Day – Autumn Term	Class 1-7	Colleges, Travel Training , Apprenticeship scheme providers, Suffolk CC Post 16 Travel, School Work Advisor and Mencap are invited to attend Pupil Review Day (PRD) to give parents and pupils an insight	This enables students to establish what is available after school and what grades they need to achieve in order to get there. In addition parents can obtain information on travel options.	Identifying and clarifying choices and opportunities
On-going	Class 2-5	AQA – Unit award Scheme – Independent Living Skills – Level 2 Pupils at Churchill undertake lesson in order to acquire this accreditation	Helps to develop skills to develop independence and build confidence.	Self awareness Acquiring Independent Living Skills Financial awareness
Spring	Class 4	Each student spends a day with a parent or relative within their work place shadowing their job role	Gives a taste of the world of work and introduction to roles and responsibilities within the work place	Preparing for employability Learning about safe working practices and environments



Autumn	Class 4	STEM Careers Fair – sponsored by Ogden Trust. To either hold or attend careers fair with partner schools in the Trust	Engage students in STEM based career opportunities via a Careers Fair to discuss and consider future Career options	Exploring career and career development Identifying choices and opportunities. Understanding business and industry
Summer	Class 4	Students have the opportunity to attend 6 different sessions during a work related learning day helping to develop a range of employability skills and career knowledge.	A purposeful introduction to employability skills that prepares students for the more intense work carried out in year 10 and 12	Exploring career and career development Develop personal financial capability Planning and deciding Handling applications, CV writing and interviews
Spring	Class 5	All students take part in several PSHE lessons to further develop the skills learnt in year 9 such as; CV writing and Interview skills	Gain a more in---depth understanding through teacher led sessions on employability and careers	Self awareness Exploring career and career development Valuing equality, diversity and inclusion Preparing for employability
Summer	Class 5	Students attend a college open day or arranged tour of local colleges	Gain a clearer understanding and knowledge of colleges to make an informed choice and build confidence in attending	Self awareness Identifying choices and opportunities



Summer	Class 5	Opportunity, if deemed appropriate to go on a 1 week work experience placement where they undertake a complete job role for this period of time.	Gain the experience of routine, responsibilities, working within teams and tasters of careers areas	Preparing for employability Investigating work and working life Learning about safe working practices and environments
On-going	Class 5,6 and 7	Students that have extra need for support and are totally unsure of their future paths can have an independent and impartial interview with an externally qualified careers advisor.	Independent and impartial advice for students that are confused or very unsure of their future	Self improvement as a learner Exploring careers and career development Making the most of CIAG Identifying choices and opportunities.
On going	Class 6 and 7	Access to One to One support from local Youth Skills Manager regarding access to Apprenticeships and local opportunities	Gain support and access to local opportunities, gain information regarding what individual employers are seeking. Direct recommendation for students regarding interviews for potential Apprenticeship employment.	Identifying choices and opportunities Understanding business and industry Exploring careers and career development Exploring jobs and LMI
Autumn	Class 6	Students Complete a ' You and Your Futures ' form for County Council to enable us to track where students intend to go post year 16 and identify further work with any that are still unsure. All students have a One to One interview with the Careers Lead	Monitor destinations and ensure every student receives the support needed.	Managing changes and transitions Identifying choices and opportunities Preparing for employment



Summer	Class 6	Students are supported on taster days at college by a member of staff.	To help to ensure transition to college is successful and student does not become NEET.	Managing changes and transitions
Autumn	Class 6 Leavers	Students that have left Churchill School and are in other education provisions, employment or training are supported by a member of Churchill staff (Family Liaison Office and Careers Advisor) in order to support with the transition	Helps to ensure the pupil remains in education, employment or training and does not become NEET.	Managing changes and transitions
Autumn - -- Spring	Class 6	Students with an interest in going on to college post 16 will have the option to attend a college open day or arranged tour of local colleges	Gain a clearer understanding and knowledge of colleges to make an informed choice and build confidence in attending	Self awareness Identifying choices and opportunities
Autumn	Class 6 Suffolk Students	Identified students who are at serious risk of being NEET at the end of Year 11, and working with County Early Help Team identify additional support needs to create a plan of action for the individual.	Confidence and self esteem is built upon leading to the students feeling positive about their post 16 choices	Preparing for employment Investigating work and working life Exploring careers and career development Valuing equality, diversity



Autumn	Class 6	Visits to Careers Fairs and Skills Shows that are showcasing a wider range of colleges, universities and employers are arranged	Gain a wider range of information that is impartial and varied that will help to widen aspirations	Exploring careers and career development Identifying choices and opportunities Planning and deciding
On-Going	Class 7	ASDAN Personal and Social Development Qualification Level 2 – all students undertake this course. There are units on finance and preparation for work. In addition there are units on independent living	To prepare pupils for independent life, including careers, university and finance	Developing personal financial capability Self awareness
Autumn	Class 7 – Year 12 students that attend SWA	Futures Week --- week long programme looking at Higher Education opportunities including University and apprenticeships as well as developing CV's and research skills.	Raise university aspirations, gain knowledge, develop presentation skills and confidence as well as learning research skills	Self improvement as a learner Planning and deciding Managing changes and transition
Autumn	Class 7 – Year 12 students that attend SWA	Attend Careers Convention and Aspiration workshops on apprenticeships, UCAS and university finances followed by building a personal 5 year plan presentation	Ensure all year 12's are able to make a fully informed choice about their future after year 13	Exploring careers and career development Exploring jobs and LMI Identifying choices and opportunities



Autumn	Class 7 – Year 12 students that attend SWA	Opportunity to attend a residential camp at university and day trips to a variety of Universities	Ensure all students understand that University is an option for them	Planning and deciding Identifying choices and opportunities
Autumn and Summer	Class 7 – Year 12 students that attend SWA	Visits to UCAS conventions at Universities , offering ability to talk to University staff and students and explore life on University campus and its facilities	Will help students to gain a better idea of what to expect at University, what’s on offer, find out more details re courses offer.	Self awareness Identifying choices and opportunities Managing changes and transitions
On-going	Class 7	Students in Yr 12 are expected to take on a work experience placement to develop a career, future career or university application are able to do so if it doesn’t affect studies. More optional for Yr 13	The placement will increase the future opportunities for the individual by offering a clearly linked experience in the career field of choice	Preparing for employability Investigating work and working life
Autumn	Class 7 Year 13	Students applying to University spend time with their tutors developing applications and working on personal statements. In addition, pupils in Churchill get support from the Churchill Class 7 team and resident SALT	The support provided ensures students applying to University get the best possible chance of being accepted	Handling applications and transitions



Spring	Class 7 Year 13	Mock interviews including a workshop if required for those needing some extra practice and support in preparation for employment or apprenticeships.	Small group work to help build confidence as well as practical skills in good interview techniques.	Handling applications and interviews
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